e-REDACT

Installation Guide

Make sure your sensitive ▮▮▮▮▮▮ is secure or you may find yourself in ▮▮▮▮▮▮ with the ▮▮▮.

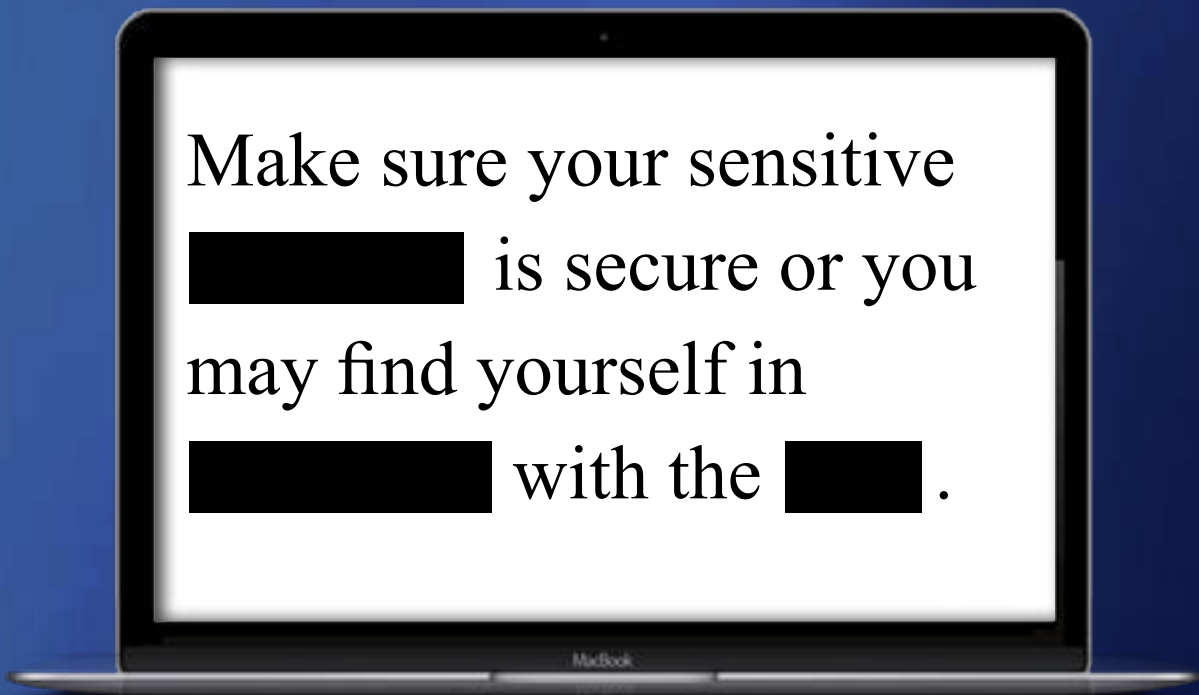## Redact. Review. Release.

e-Redact is a fast and effective document redaction software, keeping confidential information hidden.

Contents

Welcome to e-Redact

e-Redact is a fast and effective document redaction software specifically designed to help you improve efficiency, productivity and save valuable money whilst looking after the environment.

In the document, you will find a step-by-step guide on how to install the software, with additional screen shots for further clarification.

If there is anything you don't understand, we are here to help.
Email: simon.head@footprint-solutions.co.uk

e-Redact installation guide

e-Redact is supported on the 32 bit/64bit platform with Windows 10 and 11 only.
The purpose of the installation guide is to provide the user with step by step guidance of the installation process.

We recommend at least 8Gb of memory and at least 10Mb of free disk space.
Such hardware specification is considered entry level for a Windows 10 machine.

For installation, local administration privileges are required.

Pre-installation requirements

System locale

e-Redact is sold world-wide and has different branding for different languages.

For UK users, ensure that the location and keyboard layout is for the UK.

In Windows 10 and 11, this can be checked by going into the machine's control panel type "Control Panel") in the "Type here to search" box in the bottom left-hand part of the screen.

Note: to do this, your account must have local administrator privileges.

Select "Region" from this list.

Select the "Administrative" tab. It should display "English (United Kingdom)".

If this requires changing, press the button "Change system locale" and then select "English (United Kingdom)" as locale. This will require the user to logoff and logon to apply.
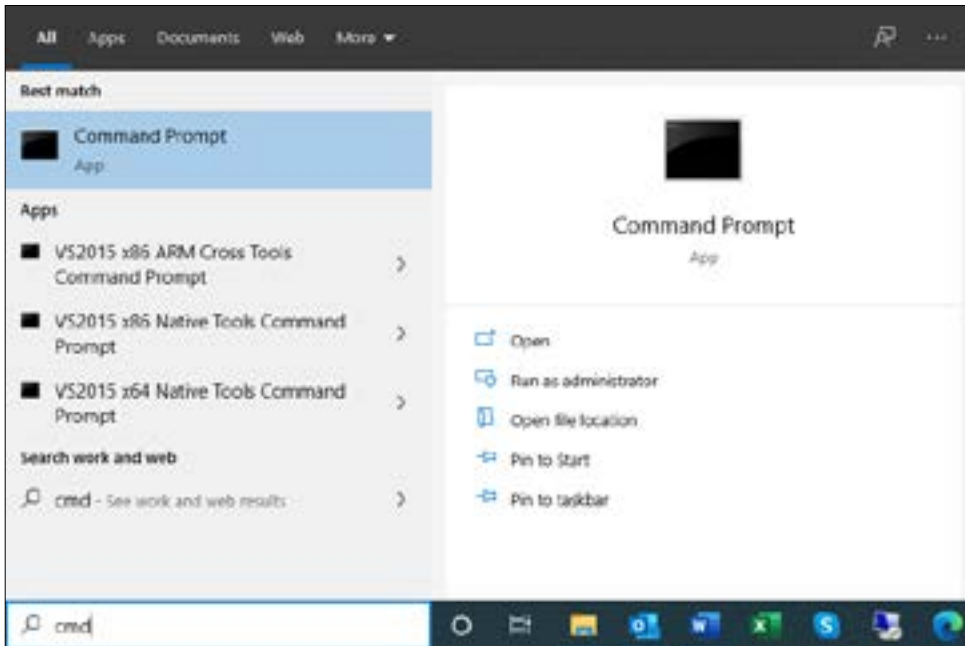
Generating an authorisation code

An authorisation code will need to be generated for the machine on which the software is to be installed. To do this, the MAC (machine address) of the machine on which the e-Redact software is to be installed, is required.
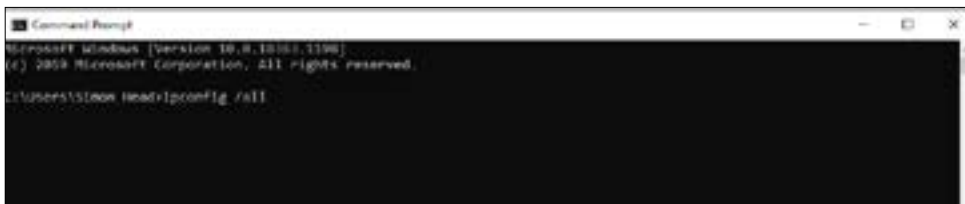
Obtaining the MAC address

As a local Administrator of the machine, you can obtain the MAC address by locating the search bar at the bottom of the screen, located on the left-hand side.
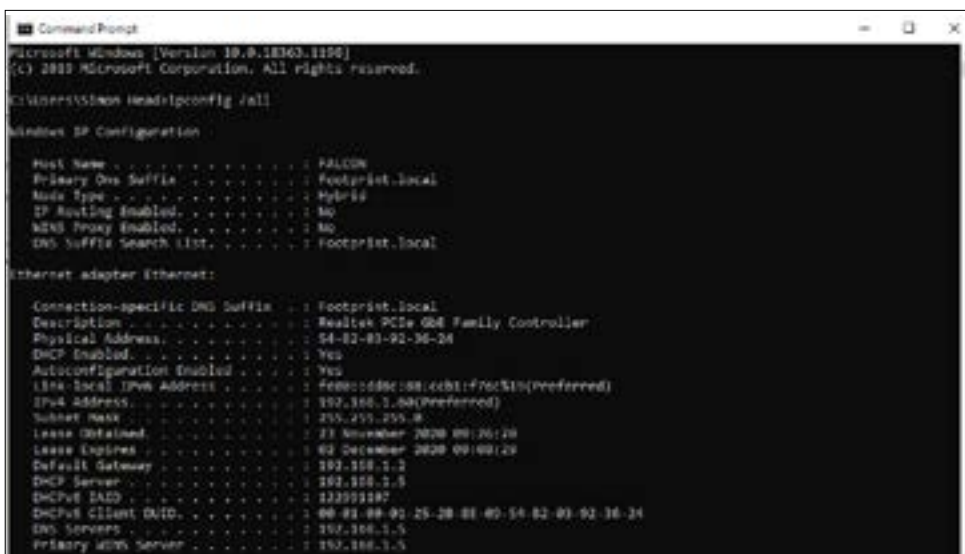
Then type in CMD.

Start the "Command Prompt". Type "ipconfig /all" which is shown below.

Press return. This provides some core information regarding the machine.

Physical address entry

The 'Physical Address Entry" is information that requires to be sent to e-Redact (support@e-redact.co.uk). In this example it is 54-02-03-92-36-24.

The "Physical Address Entry" is also required if the license is to be moved from one machine to another. This being the case, e-Redact would require the "Physical Address" of the machine from which e-Redact is to be transferred from and the "Physical Address" to which it is to be moved to.

Once this information has been sent to the above email address, e-Redact will send a IGCKEY.lic file in a zip container.

Note: if you have several network cards then only the machine registered on the network will be listed. Others that are not connected will display the message "Media Disconnected".

Opening the zip container

Once e-Redact has sent the IGCKEY.lic file, simply press on the zipped attachment located within the mail. Then press copy and paste the IGCKEY.lic in the root directory (c:/).

Once this has been done the software can be installed.

Software installation

e-Redact requires to be installed through an account that has local administration privileges.

The software would have been supplied to you by a Dropbox or a We Transfer link in the form of a .zip.

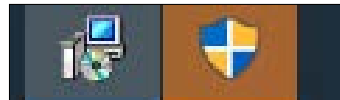Note: this can also be supplied through a Onedrive link

if required, as some network administrators may limit access to certain file download applications.

Once downloaded there will be an e-Redact v4.zip. Extract the zip to a directory. This will then contain an e-Redact v4.msi and a e-Redact v4.cab

1. Run the e-Redact v4.msi application by double clicking the file and then wait for the installation screen to appear. There is a little delay while the application checks the hardware configuration of the machine as a pre install task.

2. In the task bar, a notification will be received.

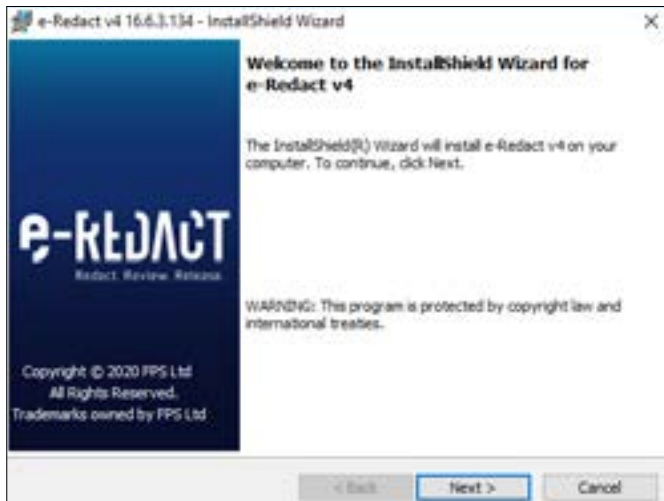3. Open this and the following screen will appear. Press yes to this.

Note: you may see a message from Windows as a warning that the software is from an unverified publisher. As of November 2020, we are having issues obtaining a publisher certificate for our installer due to Covid 19 staffing issues. This will be resolved shortly.

In the meantime, please accept the request.
This does not affect operation of the software, nor is it a security risk.
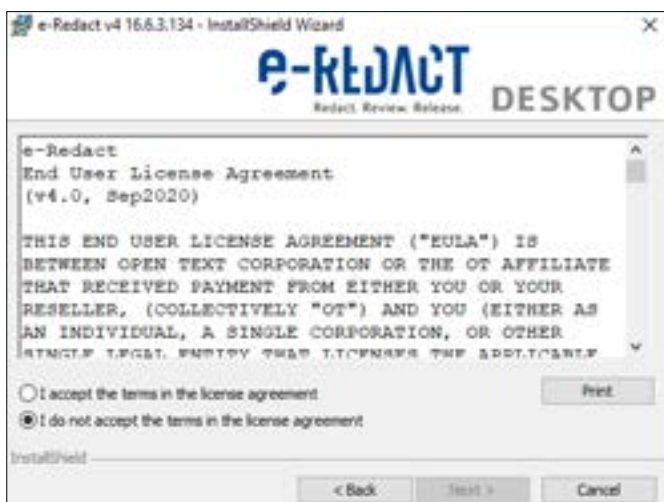
The following screen will be seen.

Follow the screen flow through.

Note: the license agreement must be accepted for the installation to be continued.
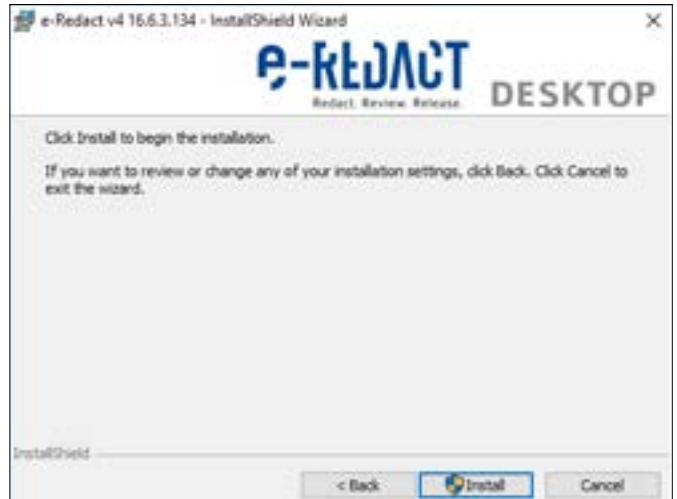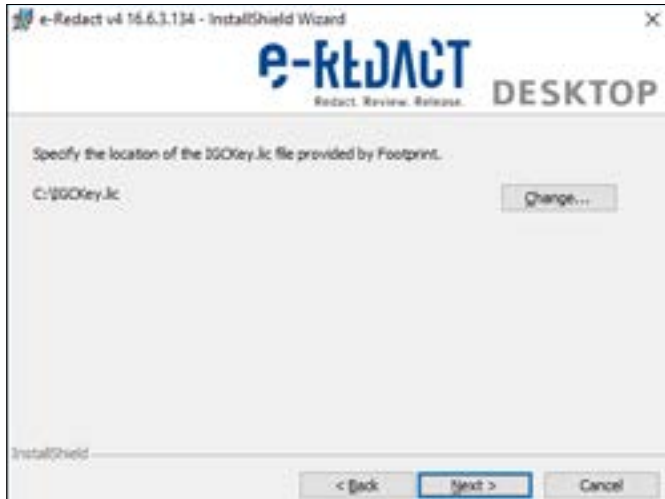This may be printed, if required.

Once accepted, the installation may be continued.
Accept all the default values.

There is a prompt for the license key location. This requires to be in place before the installation can progress correctly.
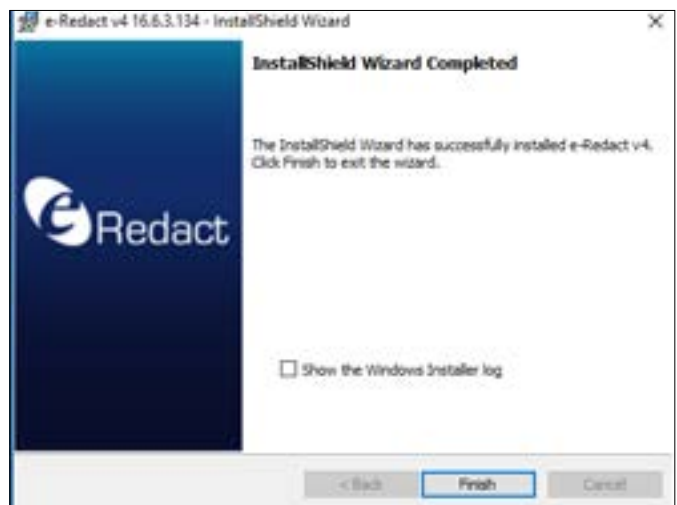
On the following screen, click to install the software.

Note: if a Windows warning appears that the software is from an unverified publisher, please ignore this and accept the request. This does not affect operation of the software, nor is it a security risk.

Once the installation is complete the following screen is displayed.

Lastly, press "Finish".

Installation complete

Congratulations! You have finished installing the software and e-Redact is now ready to be used.

Accessing the software

To be able to access e-Redact quickly and easily, a shortcut is provided on the desktop and menu bar.

e-Redact training resources

There is a host of training resources available to all e-Redact users including online videos and a user guide at www.e-Redact.co.uk/help

Help

For any further help or if you have any sales enquires please email simon.head@footprint-solutions.co.uk